

Monday, July 12, 2021
BOE Meeting Minutes

Present: Ben Schrag, Bryant Miller, Maynard Knepp, Patrick Flaming, Sara Hiebert, Kyle Funk, Mark Crawford and Joni Smith

Guests: Cynthia Goerzen

Absent: Kelly Booton and Scott Boden

1. Meeting Opening

- A. Call to Order – Ben Schrag called the meeting to order at 7:01 pm
- B. Announcements by the President of the Board
- C. Good news by BOE members

2. Approve or Amend the Agenda (Action Item)

- A. Adoption of the Agenda

Sara Hiebert moved and Bryant Miller seconded to approve the agenda with the addition of an action item after executive session regarding Meet and Confer. Carried 6 to 0.

3. Organization of the Board

- A. Election of a Board President – Kelly Booton
- B. Election of a Board Vice President – Ben Schrag
- C. Election of a Meet and Confer Team – Ben Schrag and Kyle Funk
- D. Election KASB Representative and Legislative Liaison - Patrick Flaming and Bryant Miller
- E. Election of MCSEC Representative – Maynard Knepp
- F. Election to TLC Representative – Sara Hiebert

Maynard Knepp moved and Kyle Funk seconded to approve Organization of Board as listed above. Carried 6 to 0.

4. Consent Agenda

- A. Approval of Previous Minutes
- B. Financial Reports

The following financial reports are attached.

- ✓ Cash Summary
- ✓ Check Listing
- ✓ Treasurer Report
- ✓ Activity Funds Financial Statements – High School and Elementary
- ✓ District Credit Card Usage –
- ✓ Donations
 - \$

o \$

- C. Appoint Board Clerk - **Joni Smith**; and Alternate Clerk - **Debbie Schrag and Lacie Hill**
- D. Appoint District Treasurer - **Tyler Ottensmeier**
- E. Set hour, day of week, week of month and place of regular board meetings - **2nd Monday at 7:00 PM in the Board room at Goessel Elementary**
- F. Designate newspaper for publication of official USD 411 notices - **Hillsboro Star Journal**
- G. Adopt official depository for school district funds and review bank signatures on file:
Citizens State Bank – Signatures Board President, Tyler Ottensmeier, Scott Boden, Mark Crawford, Lacie Hill, Debbie Schrag and Joni Smith
- H. Appoint school board attorney - **Brian Bina of Karstetter and Klenda.**
- I. Appoint the President of the Board in conjunction with the Superintendent of Schools to be the official spokesperson of the district – **Having only one person speak for the Board (President) or the District (Superintendent or his/her designee) works well.**
- J. Designate the following:
 - Title I – **Mark Crawford**
 - Title VI, Title IX, Section 504 Coordinator - **Mark Crawford**
 - KPERS - **Joni Smith**
 - Determining Official - **Mark Crawford**
 - Hearing officer/free/reduced price meal applications - **Mark Crawford**
 - Freedom of Information Clerk - **Joni Smith**
 - Freedom of Information Officer - **Mark Crawford**
 - Food Service Representative - **Mark Crawford**
 - Homeless Coordinator Officer - **Mark Crawford**
- K. Approval of participation in the Federal and State Food Service program
- L. Designate truancy officers for the 2021-22 school year -
K-5: Mark Crawford; 6-12: Scott Boden
- M. Adoption of the 1,116-hour school year
- N. Adoption of waiver of requirement for general accepted accounting principles
- O. Establishment of petty cash limits for three petty cash funds:
Jr/Sr. High School - \$1,250.00; Elementary School - \$750.00; District - \$1,000.00
- P. Reimbursement of personal vehicle mileage rate to be set at the current federal/IRS standard rate - **\$.56 per mile**
- Q. Renewal of Section 125 plan - **Holmes/Murphy**

R. Authorization for district employees to have up to but no more than five payroll deductions through Baybridge Administrators (payroll deductions are for tax sheltered annuities and is a fringe benefit)

S. Resolution to authorize the destruction of destroyable records

T. School meal prices:

Breakfast:	PreK-Gr. 12	\$1.70
	Reduced	\$.30
	Adult Breakfast	\$2.25
Lunch:	PreK-Gr. 5	\$2.85
	Gr. 6-12	\$3.05
	Reduced	\$.40
	Adults	\$3.85
	Adult Guests	\$3.85
	Milk-Kindergarten	\$.25
Seconds:	Milk, Gr. 1-12	\$.40
	Roll	\$.50
	Entrée	\$1.50

U. Students Fees - Student fees: K-5

- Kindergarten Books and Materials **\$20 (See agenda item 7C)**
- Book rental for Gr. 1-5 **\$35 (See agenda item 7C)**
- Grade 5 planner **\$5.00**
- Skate fee for PE **\$7.00**
- Elementary Yearbook (optional) **\$14.00**

V. Student fees continued: 6-12

- Book Rental **\$45.00 (See agenda item 7C)**
- Art **\$15.00 a semester**
- HS Nutrition/Wellness **\$15.00 a semester**
- Food Science **\$15.00 a semester**
- Culinary Essentials **\$15.00 a semester**
- Principles of Illustration **\$15.00**
- Photo Imaging **\$15.00**
- Floral Land Design **\$20.00**
- Calculator **\$15.00**
- HS Chemistry (googles) **\$6.00**
- Animal Science/Adv. Animal Science **\$20.00**
- Ag. Mechanics/Adv. Mechanics **\$30.00**
- HS Physics **\$20.00**
- 9th Grade PE/Health **\$7.00**
- Band **\$10.00**
- Choir **\$10.00**
- Elbiata **\$10.00**

- Laptop (optional fee, HS for take home) **\$25.00**

W. Assurances for Title VI, Title IX, and Section 504.

X. Continue Board membership/legal assistance with KASB

Y. Approval of updates District Organizational chart – (attachment)

Z. Resolution to rescind all old written policies.

Bryant Miller moved and Maynard Knepp seconded to approve consent agenda with discussion textbook fees in later item. Carried 6 to 0.

5. Patron Time - None

A. Patrons to Speak to the Board of Education

Presentation (From KASB Policy Handbook and other district practices)

At this time during the meeting, members of the public may address the Goessel School District Board of Education. Each speaker must have registered with the Board Clerk, Joni Smith, before the meeting is called to order by completing a Speaker's Card and giving it to the Board Clerk. When recognized by the President of the Board of Education, Kelly Booton, the citizen may address the board on appropriate topics. The Board of Education is not required to reply to the comments but may if they so choose. Each person or organization is allowed to address the board for no more than 5 minutes.

6. Administrator's Report

A. Superintendent/Elementary Report

B. Jr. High/High School Report

7. Discussion Items

A. Marion County Special Education Cooperative Report (MCSEC) – Bryant Miller

B. TLC Report – Sara Hiebert

C. Legislative Updates – Kyle Funk

D. KASB Recommended Policy Updates – second read (attachment)

E. Back to School Plan for 2021-22

Cynthia Goerzen left the meeting at 7:59 pm

F. City land gifted to USD 411 at June 2021 Goessel City Council meeting

8. Action Items

A. Approval of out of state field trip - National FFA Convention, Indianapolis, Indiana -- October 27th-30th

Bryant Miller moved and Sara Hiebert seconded to approve out of state travel to Indianapolis, Indiana for National FFA Convention. Carried 6 to 0.

B. Motion to approve Capital Outlay Phase II - \$11,192.18

Band Instruments (Taylor)	\$4,154.96	\$1,799.99	Trap Set
		\$279.99	Double Bass Pedal
		\$299.99	Hi Hat Stand
		\$1,774.99	Bass Drum
Maintenance Utility Vehicle (Ben)	\$7,037.22	\$8,337.22	Deere TX Gator
		-\$1,300.00	Mower Trade in

Patrick Flaming moved and Maynard Knepp seconded to approve above purchases. Carried 6 to 0.

C. Motion to approve the elimination of textbook fees for the 2021-22 school year subject to parents turning in food service approval forms.

Bryant Miller moved and Sara Hiebert seconded to approve waiving textbook fees to families that complete the food service approval forms. Carried 6 to 0.

D. Motion to approve retention pay of \$400 for all returning district employees subject to KSDE approval of ESSER funding.

Maynard Knepp moved and Sara Hiebert seconded to approve \$400 to all returning employees subject to KASB approval of using ESSER II Funds. Carried 4 to 0. (Bryant Miller and Patrick Flaming did not vote.)

E. Motion to resume in-town bussing routes before and after school

Patrick Flaming moved and Maynard Knepp seconded to approve resuming in town bussing routes before and after school. Carried 6 to 0.

F. Motion to approve the Prairie View Inc. MOU to place a Clinical Therapist in USD 411 for the 2021-22 school year subject to KSDE approval of ESSER funds.

Maynard Knepp moved and Kyle Funk seconded to approve MOU with Prairie View for a Clinical Therapist. Carried 5 to 0. (Patrick Flaming did not vote)

G. Motion to approve the Prairie View Inc. MOU to place a Case Manager in USD 411 for the 2021-22 school year subject to KSDE approval of ESSER funds.

Sara Hiebert moved and Kyle Funk seconded to approve MOU with Prairie View for a Case Manager. Carried 5 to 0. (Patrick Flaming did not vote)

H. Motion to approve Page Hiebert as the assistant HS volleyball coach

Maynard Knepp moved and Bryant Miller seconded to approve Page Hiebert as High School Volleyball Assistant. Carried 6 to 0.

9. Executive Session(s)

- A. Meet and Confer
- B. Non-elected personnel
- C. Matters affecting a student

Sara Hiebert moved and Patrick Flaming seconded to go into executive session with the board and superintendent for the purpose of discussing employer-employee negotiations to protect the district's right to the confidentiality of its negotiating position and the public interest and that the board return to the open meeting at 8:35 pm Carried 6 to 0.

Maynard Knepp moved and Kyle Funk seconded to approved 3% increase, increase health insurance premiums to cover full single policy of the \$2,000 deductible and to change the contract day to 7:40 am to 3:50 pm. Carried 4 to 0. (Bryant Miller and Patrick Flaming did not vote)

Bryant Miller moved to go into executive session with the board for the purpose of discussing a personnel concern and to return to open meeting at 8:52 p.m. in this room. Maynard Knepp seconded the motion Carried 6-0. Executive session is due to protect privacy district rights of an individual who is identifiable.

10. Adjourn: Next Board of Education Meeting August 9th, 7:00 pm with budget hearing at 6:45 pm.