

**Monday, July 8th, 2024
BOE Meeting Minutes**

Present: Kelly Booton, Ben Schrag, Patrick Flaming, Bryant Miller, Sara Hiebert, Paige Conquest, Kyle Funk, Scott Boden, Mark Crawford and Joni Smith

Guests: Cynthia Goerzen and Jody Schmidt

Absent:

1. Meeting Opening – 7:00

- A. Call to Order
- B. Announcements by the President of the Board
- C. Good news by BOE members

2. Approve or Amend the Agenda (Action Item)

- A. Adoption of the Agenda

Sara Hiebert moved and Patrick Flaming seconded to approve the agenda. Carried 6 to 0.

3. Organization of the Board

- A. Election of a Board President – Kelly Booton – Ben Schrag moved and Patrick Flaming seconded to approve. Carried 6 to 0.**
- B. Election of a Board Vice President – Ben Schrag – Bryant Miller moved and Kelly Booton seconded to approve. Carried 6 to 0.**
- C. Election of a Meet and Confer Team – Ben Schrag and Kyle Funk – Patrick Flaming moved and Sarah Hiebert seconded to approve. Carried 6 to 0.**
- D. Election KASB Representative and Legislative Liaison - Patrick Flaming and Bryant Miller - Sara Hiebert moved and Ben Schrag seconded to approve. Carried 6 to 0.**
- E. Election of MCSEC representative – Sara Hiebert – Ben Schrag moved and Kelly Booton seconded to approve. Carried 6 to 0. Bryant Miller will be alternate.**

Cynthia Goerzen arrived at 7:13 pm

4. Consent Agenda (One vote to approve all below items in one motion.)

- A. Approval of Previous Minutes
- B. Financial Reports

The following financial reports are attached.

- ✓ Cash Summary
- ✓ Check Listing - \$180,530.82
- ✓ Treasurer Report
- ✓ Activity Funds Financial Statements – High School and Elementary
- ✓ District Credit Card Usage – \$4,277.65
- ✓ Donations
- ✓ Personnel – Kimberli Dunne – JH Assistant Volleyball Coach

C. Appoint Board Clerk - **Joni Smith**; and Alternate Clerk - **Libby Schrag**

D. Appoint District Treasurer – **Leslie Duerksen**

- E. Set hour, day of week, week of month and place of regular board meetings - **2nd Monday at 7:00 PM in the Board room at Goessel Elementary** (Note: even the 2nd Monday in March will work this school year)
- F. Designate newspaper for publication of official USD 411 notices – **Marion County Record**
- G. Adopt official depository for school district funds and review bank signatures on file:
Citizens State Bank – Signatures Board President, Scott Boden, Jody Schmidt, Mark Crawford, Leslie Duerksen, Missy Wonders, and Joni Smith
- H. Appoint school board attorney - **Brian Bina of Karstetter and Klenda** (note: we use this attorney very little and only as needed)
- I. Appoint the President of the Board in conjunction with the Superintendent of Schools to be the official spokesperson of the district – **Having only one person speak for the Board (President) or the District (Superintendent or his/her designee) works well.**
- J. Designate the following:
 - Title I – **Mark Crawford**
 - Title VI, Title IX, Section 504 Coordinator - **Mark Crawford**
 - KPERS - **Joni Smith**
 - Determining Official - **Mark Crawford**
 - Hearing officer/free/reduced price meal applications – **Scott Boden**
 - Freedom of Information Clerk - **Joni Smith**
 - Freedom of Information Officer - **Mark Crawford**
 - Food Service Representative – **Libby Schrag**
 - Homeless Coordinator Officer - **Mark Crawford**
- K. Approval of participation in the Federal and State Food Service program
- L. Designate truancy officers for the 2021-22 school year -
K-5: Jody Schmidt; 6-12: Scott Boden
- M. Adoption of the 1,116-hour school year
- N. Adoption of waiver of requirement for general accepted accounting principles
- O. Establishment of petty cash limits for three petty cash funds:
Jr/Sr. High School - \$1,250.00; Elementary School - \$750.00; District - \$1,000.00
- P. Reimbursement of personal vehicle mileage rate to be set at the current federal/IRS standard rate –
- Q. Renewal of Section 125 plan - **Holmes/Murphy - National Insurance Brokers**
- R. Authorization for district employees to have up to but no more than five payroll deductions through Baybridge Administrators (**payroll deductions are for tax sheltered annuities and is a fringe benefit**)
- S. Resolution to authorize the destruction of destroyable records

T. Authorization for the 2024-2025 school year, to meet the meal prices, we will use a combination price increase and non-federal source contribution from our budget.

U. Students Fees - Student fees: K-5 (**bolded fees are ones that have increased over 2023-24**)

- Pre-school & Kdg. Books and Materials **\$30**
- Book rental for Gr. 1-5 **\$40**
- **Skate fee for PE** **\$9.00**
- Elementary Yearbook (optional) **\$14.00**

V. Student fees continued: 6-12

- Book Rental **\$45.00**
- **Art** **\$20.00 a semester**
- **HS Nutrition/Wellness** **\$20.00 a semester**
- **Culinary Essentials** **\$20.00 a semester**
- Principles of Illustration **\$15.00**
- Photo Imaging **\$15.00**
- Floral Land Design **\$20.00**
- Calculator **\$15.00**
- HS Chemistry (goggles) **\$6.00**
- Animal Science/Adv. Animal Science **\$20.00**
- Ag. Mechanics/Adv. Mechanics **\$30.00**
- HS Physics **\$20.00**
- 9th Grade PE/Health **\$7.00**
- Band **\$10.00**
- Band instrument rental (optional) **\$60.00**
- Choir **\$10.00**
- Elbiata **\$10.00**
- Laptop optional insurance **\$25.00**

W. Assurances for Title VI, Title IX, and Section 504.

X. Continue Board membership/legal assistance with KASB

Ben Schrag moved and Sara Hiebert seconded to approve consent agenda. Carried 6 to 0.

5. Patron Time

A. Patrons to Speak to the Board of Education

Presentation ([From KASB Policy Handbook and other district practices](#))

At this time during the meeting, members of the public may address the Goessel School District Board of Education. Each speaker must have registered with the Board Clerk, Joni Smith, before the meeting is called to order by completing a Speaker's Card and giving it to the Board Clerk. When recognized by the President of the Board of Education, Kelly Booton, the citizen may address the board on appropriate topics. The Board of Education is not required to reply to the comments but may if they so choose. Each person or organization is allowed to address the board for no more than 5 minutes.

6. Administrator's Report

Kyle Funk arrived at 7:08 pm

- A. Superintendent/Elementary Report
- B. Jr. High/High School Report

7. Discussion Items

- A. Marion County Special Education Cooperative Report (MCSEC) – Sara Hiebert
- B. Legislative Updates – Patrick & Bryant
- C. Possible move to all “at-large” USD 411 Board of Education positions
- D. KASB Recommended June 2024 Policy Updates – second read (attachment)
- E. Consideration of a LED Lighting Upgrade for utility savings
- F. Service Center agreement considerations for 2024-25

8. Action Items

- A. Motion to approve new GHS cheerleader outfits. **(Recommend approval of 12 sets for \$2,400.)**

Ben Schrag moved and Kyle Funk seconded to approve. Carried 7 to 0.

- B. Motion to renew property insurance agreement and contract. **(Recommend approval. Note: there is not much flexibility to bid this service out in Kansas. There are basically two property insurance providers available to Kansas districts.)**

Patrick Flaming moved and Bryant Miller seconded to approve. Carried 7 to 0.

- C. Motion to increase substitute teacher pay for the 2024-25 school year. **(Recommend approval of \$110 a day, up from \$100. This would put us more in line with other Marion County districts.)**

Sara Hiebert moved and Ben Schrag seconded to approve. Carried 7 to 0.

- D. Motion to approve a “meet and confer” agreement for certified teaching staff to receive a 5% raise, add a step to each column, and includes the Board’s willingness to pay for the increased cost of a single health insurance benefit. **(Recommend approval)**

Kelly Booton moved and Kyle Funk seconded to approve. Carried 5 to 0. Bryant Miller and Patrick Flaming did not vote.

- E. Motion to approve the athletic trainer services for the 2024-25 school year. **(Recommend approval of NMC Health Orthopedic & Sports Specialists. The cost is \$1,150 for the trainer to come once a week all school year)**

Patrick Flaming moved and Ben Schrag seconded to approve. Carried 7 to 0.

- F. Motion to approve transportation policy updates. **(Recommend approval)**

Sara Hiebert moved and Bryant Miller seconded to approve. Carried 7 to 0.

- G. Motion to approve two extra summer contract days for Mrs. Chrystiana Miller, K-8 Intervention Coordinator. **(Recommend approval. The history on this topic includes: In April of 2023, the BOE approved a revised job description for Mrs. Miller, containing a section related to “additional contract days as needed.” In July of 2023, a Board motion was approved BOE to “add four contract days to Mrs. Miller’s contract for the 2023-24 school year.” In August, before teachers report, Mrs. Miller will again have a significant amount of legwork to prepare for multiple intervention plans and the coordination of staff/schedules to execute these important instructional tasks.)**

Ben Schrag moved and Paige Conquest seconded to approve. Carried 4 to 2 to 1. Sara Hiebert and Kelly Booton against, Bryant Miller abstained.

- H. Declare old Junior High Scoreboards as surplus. **(Recommend approval)**

Sara Hiebert moved and Bryant Miller seconded to approve. Carried 7 to 0.

9. Executive Session(s)

- A. Meet and Confer
- B. Non-elected personnel
- C. Matters affecting a student

10. Adjourn: 8:44 pm: Next Board of Education Meeting August 12th, 7:00 pm